

Leasing Manager / Assistant Manager

- **Well Known Listed Property Developer**
- **Challenging Role with Great Career Prospects**
- **Excellent Remuneration**

Our client is well known listed property developer which carries a diversified portfolio. To support their strategic expansion, they are seeking for a high calibre leasing candidate to join their team.

The incumbent will report to the Leasing Director.

Responsibilities:

- Will handle leasing related activities including planning, and implementation of leasing tasks, tenants and clients liaison
- Handle tenancy administration and agreement preparation, co-ordination on takeover/handover of premises, renovation works and ad hoc duties
- Conduct market research, analyse data and compile various reports as well as to assist in budget planning and rental forecast

Requirements:

- Degree holder in Marketing / Business Administration / Real Estate or related disciplines
- 3 year's relevant experience, preferably in leasing and property management
- Good interpersonal, presentation and negotiation skills
- Strong business sense / initiative and customer orientation
- Good command in both spoken and written English / Mandarin will be an advantage

Candidates with less experience will be considered as Assistant Leasing Manager / Senior Leasing officer.



To apply, please send your resume to resume@gsiconsultants.com.hk quoting reference number or contact Ade Wong on 3755 5400 for a confidential discussion. Data provided is for recruitment purposes only. Only short-listed candidates will be informed.